

**Rules for foreign citizens and stateless people
staying in the territory of the Russian Federation for receiving education
at Saratov State Medical University n.a. V.I. Razumovsky**

1. Foreign citizens and stateless people entering the Russian Federation for studies (hereinafter referred to as foreign students) are obliged to apply all the necessary documents (passport or identity card, migration card, contract for education) to ***the inspectors of the international department*** of the university for migration registration ***within three working days*** from the date of arrival at the place of stay given in the visa or application form (for the persons with the right of visa-free arrival).
2. Foreign students temporarily residing in the Russian Federation are obliged to have ***health insurance policies valid in the Russian Federation***. The policy should provide medical assistance and financing in case of accidents, sudden illness and transportation (repatriation) to place of origin or citizenship. If health insurance is provided by another country foreign students are obliged to have documents confirming the cooperation of the insurance company with the insurance companies in the Russian Federation or the right of the insurance company to assist foreign citizens in previously mentioned cases in the territory of stay for the aim of getting higher education.
3. If the validity of national documents is over (identity document or other documents accepted as such by the Russian Federation) foreign students of university of higher education are obliged to extend or to restore them not later than the expiration date of its action and to submit to ***the inspectors of the international department*** of the university for checking migration documents and their necessary registration. ***The validity of the identity document (passport) should not expire earlier than 18 months from the date of multiple-study visa receiving.***
4. For the registration extension in the place of stay foreign students should submit necessary documents (ref. to p. 1) to ***the inspectors of the international department*** of the university ***not later than 14 days*** of the expiration date.
5. For visa extension foreign students temporarily residing in the Russian Federation are obliged to submit all the necessary documents (passport, migration card, 1 photo (size 3x4), contract for education, health insurance policy, HIV certificate, evidence of visa processing fee payment – a bank receipt for 1600 rubles) to the inspectors of the international department of the university ***not later than 40 days*** before the date of expiry of your current visa. The Directorate of the Federal Migration Service recommends submitting documents for a new visa 2 or 3 months before the date of expiry of your current visa. In this case the current visa will not be abolished, and the new visa will be valid for one year since the date of expiry of the previous one.
6. In case of lost of identity document or other documents accepted as such by the Russian Federation foreign students should immediately inform the administration of the university and the embassy of the native country in the Russian Federation. A new passport should be submitted to ***the inspectors of the international department*** of the university within 24 hours for checking migration documents and their necessary registration.
7. In case of departure of foreign students out of the Russian Federation (for vocations, for family reasons or by the termination of getting higher education) the Dean Office For Foreign Students' Education should be reported for the departure documents registration (if there is a necessity for exit visa it will take ***14 days*** for registration). ***Within 24 hours*** after returning to the Russian Federation foreign students should submit all the necessary documents (ref. to p. 1) for migration registration to the inspectors of the international department.
8. For entry other places of the Russian Federation foreign students should register ***the permit document***. Foreign student must apply for issuing the permit document to the Dean For Foreign Students' Education naming the place of stay, the route, the terms of staying and the address. After permit document registration foreign student must inform ***the inspectors of the international department*** for preparation of the necessary documents.
9. Departure of foreign students to place of origin or citizenship or to places of the Russian Federation should be permitted only by officially confirmed documents.
10. Departure within the period of academic studies by valid reasons should be permitted only by officially confirmed documents.
11. After graduating or expelling from the university foreign citizens should leave the Russian Federation within the administratively established period (14 days). Foreign citizens must apply for registration departure documents to ***the inspectors of the international department***.
12. ***Foreign students do not have a right to change the place of stay without reporting the administration of the university.***
13. ***Foreign students do not have a right to enter other places of the Russian Federation and leave the Russian Federation without reporting the administration of the university and visa-passport service.***
14. ***Foreign citizens getting higher education have a right to work on the basis of a work permit registration in the Federal Migration Service of the Russian Federation in the Saratov Region.***
15. The violations of the previously listed rules for residence, movement, documents registration will lead to administrative responsibility, notifications, ***fine (from 2000 to 5000 rubles)***, departure from the Russian Federation according to the Federal Law of the Russian Federation.